

# Position Description and Key Performance Criteria



**Title:** Installation Technician  
**Department:** Install Systems  
**Reports to:** Installed Systems Manager  
**Issue Date:** March 2017

## Company Overview:

The P.A. People is a specialist integrator and contractor in sound reinforcement, audio visual systems, performance lighting and production communications. Over its 45+ year history the company has developed a reputation as a leader in these fields, understanding the rigours of working in a design construct environment and working with other trades and services to ensure delivery of a fully integrated package.

The P.A. People is independent, Australian-owned and Sydney-based, and operates locally, nationally and globally. Its activities are divided into three operational groups: Sales, Hire Service; Installed Systems; and Event Communications. Team members include technical and design officers, qualified tradespeople, and engineering and assembly personnel backed by support staff to provide complete permanent or temporary turnkey solutions.

The Installed Systems team is the largest group within The P.A. People in terms of revenue generated and staff numbers. The team's strength is that it covers every aspect of a solution from the sale, through design, engineering, installation and commissioning. Our mission is to deliver the right solution at the right price, on time and with the performance and workmanship quality solutions demand.

## Position Overview:

As an Installation Technician, you will report to the Installed Systems manager and work with the team of installers and Project Managers. You will be required to complete work tasks on constructions sites, client premises and within our office. These tasks would include the installation and mounting of cable and equipment for audio, AV, lighting, broadcast and control systems, working with product and system schematics. This would include working predominately in a team environment, though being able to manage yourself and your own time is highly desirable.

The role will require you to provide and maintain your own basic hand tools.

Good physical health and mobility are required to complete most works and if a health or physical issue would impair your ability you would need to advise at time of application and limitations.

## Key Areas of Responsibility:

### Daily Tasks may include:

- Review and understand any Installation documentation to gain an understanding of the works required
- Installation of Cable including Cable support and opening of Cable pathways.
- Installation of Equipment including mounting brackets and equipment structural supports.
- Testing of cable, equipment and systems upon installation completion.
- Report to senior staff for task updates and communicate task difficulties.

**Administration Tasks:**

- Complete your timesheet weekly
- Complete works in the order specified on your schedule
- Advise other team members should you need to leave the work area or leave site

**Work as a Member of a Team:**

- Work as a constructive, reliable team member
- Follow the lead of experienced team members and take the lead as each task requires
- Gain an understanding of our Installed Systems Team and use the three inter-linked sectors to better serve our customers

**Personal Appearance:**

- Ensure you are well presented and in uniform at all times
- Ensure you meet WHS requirements including protective equipment relevant to the site you are working on

**Key Skills and Qualifications:**

- Work as a conscientious and effective member of the site installation team
- Be polite and courteous at all times
- Have an understanding and interest in Audio Visual technology
- Have an understanding of Construction methodologies including cable installations and structural integrity of materials.
- Possession of a Construction “White” Card is highly desirable
- Possession of an Elevated Work Platform(EWP) “Green” Card is highly desirable
- Other trade related or Audio/Visual qualifications would be highly desirable

**Other Requirements**

- Have Australian residency and hold a current driver’s license.

This position description is subject to review and change from time to time as the company’s needs change.